



External Job Description

Job Title :	Water Damage Specialist – Basic
Department:	01-Operations
Reports to:	General or Production Manager

Position Overview

This position is responsible to provide operational support in mitigation efforts for clients. Qualified candidates must possess ability to perform tasks related to Water Pumping and Extraction, Mold Remediation, and will be required to use a variety of specialized equipment under supervision. This position is the level 2 in the Progressive Water Damage track.

Job Duties

- Water pumping and extraction
- Mold remediation
- Moving & re-setting contents
- Setting drying equipment
- Antimicrobial applications as appropriate
- Vehicle safety and maintenance inspections
- Maintaining vehicles in clean serviceable condition
- Constructing polyethylene enclosures
- Removing and disposing of debris
- Maintaining equipment used in daily tasks
- Additional other duties as required

Responsibilities

- Must be able to take direction from Team Leader
- Learn and understand MSDS protocols for chemicals used during mitigation processes
- Perform Daily vehicle safety and maintenance inspections and maintain in clean serviceable condition
- Must maintain attention to detail
- Demonstrate familiarity with BELFOR Water Damage Book
- Under Supervision – demonstrate understanding and appropriate usage of scratch and squeegee wand, weighted drag wand, weighted extractor, water claw, portable extraction unit and appropriate legal water discharge and drain systems.
- Under Supervision - Build proper containments, using proper calculation and usage of equipment (Neg Air, HEPA vacuum)
- Proper use of cleaning/disinfectant solutions and removal techniques of debris from contained areas.
- Under Supervision - Use of proper lifting techniques, use of slide pads, use of Styrofoam blocks, care and protection of customer personal belongings
- Under Supervision – properly remove vapor barriers, remove and label salvageable trim, create air flow holes, install an Injectidry system, Directed-In system and Octi-Dry system, use non-penetrating and penetrating meters
- Will be required to meet BELFOR Standards in safeguarding other people's property
- Must have a comprehensive understanding of customer service, principles and practices
- Work under time constraints to meet specific timelines
- Will be required to work nights and weekends as requested and travel periodically
- Report time worked and equipment and consumables used timely and accurately
- Attend BELFOR sponsored operations and safety training courses as required

Qualifications

- Must be able to identify Product (consumables), usage and disposal requirements with training
- Must have knowledge of various pump systems
- Eligible to operate a motor vehicle per BELFOR's vehicle policy



- Possess sense of urgency, professional demeanor, positive attitude, and strong work ethic
- English language literacy and fluency

Physical Demands

- Frequent lifting in excess of 50 lbs
- Occasional lifting from 41 lbs +, assisted (up to 50% of the time)
- Access and mobility in tight spaces
- Sustained periods of standing, sitting, walking, bending, and kneeling
- Ability to use mobile devices for collection of data and time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.